

ADAM'S RUN HOME OWNERS ASSOCIATION
P.O. BOX 91003
LOUISVILLE, KY 40291
INSTRUCTIONS FOR COMPLETING THE PROPERTY IMPROVEMENT REQUEST

Adam's Run home owners must obtain approval for any construction deviations to their home from the Documents & Deeds Committee as indicated in the DECLARATION OF COVENANTS, CONDITIONS AND RESTRCTIONS (CCRs) - ADAM'S RUN SUBDIVISION. This can be done by submitting (in writing) the Property Improvement Request to the Documents & Deeds Committee for approval prior to the improvements.

Instructions:

1. Print the Property Improvement Request Form
2. Complete the Form and attach all supporting documents
 - a. Name Name of Home Owner
 - b. Address Street number and street
 - c. Lot # Lot #
 - d. Phone Number Phone Number where best to reach you
 - e. Type of Request State the request (e.g., fence), the materials to be used, location, and materials used (if applicable). Supporting documents
 - f. Supporting document
 1. Plot Plans - The location of the improvement must be identified on the plot plan. The plot plan is usually found with one's mortgage documents, on file at the courthouse, or available after a new survey.
 2. Compliance to city/county code requirements
3. Mail the completed form to:

ADAM'S RUN HOME OWNERS ASSOCIATION
Attention: Documents & Deeds Committee
PO BOX 91003
LOUISVILLE, KY 40291

4. Upon receipt of all required forms, the committee will confer to determine agreement with the applicable CC&R. If approved the papers will be returned including the signature of the committee chair and the current Board president. If denied, an explanation will also accompany the returned papers. If the request is in some way unusual, it will be brought before the entire Board of Directors for approval or denial.

