

Adams Run Homeowners Association
PO Box 91003
Louisville KY 40291

Covenants, Codes and Restrictions (CC&R) Violation Complaint Form

* Date: _____

* Your Name: _____

* Your Address: _____

* Nature of CC&R Violation: _____

* Address of Violation: _____

Name of Homeowner committing the violation: _____

CC&R Paragraph that is being violated: _____
(CC&Rs can be obtained at <http://www.adamsrunhoa.org/maps.html>)

* Have you contacted the person to try and resolve the issue? _____

Complaint procedure:

If an Adams Run Homeowner wishes to register a complaint with regard to violations of the Deed Restrictions against another Adams Run Homeowner, the proper procedure to follow is outlined below:

- **Step 1:** The Complainant must send a letter (or the [Complaint Form](#)) via US Mail to the ARHOA PO Box or via email to deeds@adamsrunhoa.com. The letter must identify the complaint, the address of the violation, and the name and address of the complainant. Anonymous letters will not be acknowledged. **Please send form with Attn: Deeds and Documents Committee - *on the front of the envelope.***
- **Step 2:** Upon receipt of the notice, the Document & Deeds committee will confer to determine the presence of a violation.
- **Step 3:** If the complaint is ruled valid, written notice will be sent to the non-compliant homeowner. If the complaint is ruled invalid, an explanation will be sent to the complainant.
- **Step 4:** Failure to reach compliance within allotted time frame will result in further action according to particular restriction. This could result in the matter being brought to the attention of the Board of Directors for further enforcement action (including, but not limited to, legal action).
- **Step 5:** If the homeowner fails to comply, the Documents & Deeds Committee brings the issue back to the Board for enforcement action (i.e. legal action).